# **Privacy** Policy

This Privacy Policy describes the current policies and practices with regard to Personal Data collected by VERASYS Technologies Pvt. Ltd. through the website - <a href="https://www.vsign.in">www.vsign.in</a>

VERASYS is sensitive to privacy issues on the Internet. VERASYS respects your privacy and recognizes the need to protect the personally identifiable information i.e. any information by which you can be identified, such as, name, date of birth, telephone number, e-mail address, mailing address etc.) ("Personal Information") you share with us. We would like to assure you that we follow appropriate standards when it comes to protecting your privacy on our website.

VERASYS reserves the right to vary the privacy policy from time to time, such variations becoming effective immediately upon posting of the varied Privacy Policy on www.vsign.in

### I. Personal Information we may collect and process

You can visit our website <a href="www.vsign.in">www.vsign.in</a> ("Website") on the World Wide Web without declaring who you are or revealing any information about yourself. Our Web servers collect the domain names of visitors. We use this information to assemble aggregate information about the visitors to our Website, and assist with our systems administration and problem resolution activities. Your accessing our Website signifies your unconditional consent to allow the collection of your domain names.

We would like to assure you that the Personal Information provided by you to us is usually used by us only to respond to your inquiry. We may collect the following Personal Information from you if you are transacting through our Website:

- a. Name and Gender
- b. Telephone Number
- c. Address
- d. Email address.
- e. Date of birth
- f. Nationality
- g. Permanent Account Number
- h. Aadhaar Number
- i. Limited Financial Information

We may be collecting a host of information including IP Address, geo location, cookies, browser information, device information etc. The information being collected may pertain to a natural person or a corporation/entity availing our services.

Verasys is committed to protecting the personal information of customers and strives to maintain the privacy of all personal information that Verasys will have access to.

Personal information refers to any information from which your identity is apparent or can be reasonably ascertained. For the purpose of this policy, sensitive personal data or information has been considered as a part of Personal Information.

No Aadhaar number or biometric information collected in respect of an Aadhaar number holder shall be published, displayed or posted publicly, except for the purposes as may be specified by regulations.

### II. Data recipients, transfer, and disclosure of Personal Information

We do not sell, trade, or otherwise transfer your Personal Information to outside parties. This does not include trusted third parties who assist us in conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release, use or disclose your Personal Information when we believe such release of information is necessary to comply with any applicable law, regulation, legal process or enforceable statutory requirement, to enforce our site policies, to protect ours or others rights, property or safety as required or permitted by law, or when we have reason to believe that disclosing the information is necessary to identify, contact or bring legal action against someone who may be causing interference with our rights or properties, whether intentionally or otherwise, or when anyone else could be harmed by such activities. In addition, if VERASYS or substantially all of its assets are acquired, our customer information will most likely also be transferred in connection with such acquisition.

#### III. Use of Cookies

Some of our web pages use "cookies" so that we can better serve you with customized information when you return to our site. Cookies are identifiers which websites send to the browser on your computer to facilitate your next visit to our Website. You can set your browser to notify you when you are sent a cookie, giving you the option to decide whether or not to accept it. The information we collect and analyze is used to improve our service to you. Cookies allow us to serve you better and more efficiently, and to personalize your experience at our Website. We use cookies to personalize your experience on the Website, and with respect to advertisements. As to the former, these types of cookies allow you to log in without having to type your log - in name each time (only your password is needed. We may also use such cookies to display an advertisement to you while you are on the Website. None of this information is passed to any third party, and is used solely by us to provide you with a better user experience on the Website.

A cookie may also be placed by our advertising server. Such cookies are used only for purposes of tracking the effectiveness of advertising served by us on our Website and no Personal Information is gathered from you by the use of these cookies, nor is this information shared with any third parties. Similarly, a cookie may be placed by our third - party advertising companies or advertisement providers or servers. These companies may use aggregated statistics about your visits to this and other websites in order to provide advertisements about goods and services that you may be interested in or any goods and services of potential interest to you. The information they collect does not include your Personal Information. The third - party advertising companies or advertisement providers may also employ technology that is used to measure the effectiveness of ads. Any such information is anonymous. They may use this anonymous information about your visits to this and other sites in order to provide advertisements about goods and services of potential interest to you. No Personal Information is collected during this process. The information is anonymous, and does not link online actions to an identifiable person. Most web browsers automatically accept cookies. Of course, by changing the options on your web browser or using certain software programs, you can control how and whether cookies will be accepted by your browser. We support your right to block any unwanted Internet activity, especially that of unscrupulous websites. However, blocking VERASYS cookies may disable certain features on the Website, and may make it impossible to purchase or use certain services

available on the Website. Please note that it is possible to block cookie activity from certain websites while permitting cookies from websites you trust, like this Website.

#### IV. Use of Personal Information

At times we conduct on-line surveys to better understand the needs and profile of our visitors. When we conduct a survey, we will try (but are not obligated) to let you know how we will use the information at the time we collect information from you on the Internet.

The Information collected may be used for the following purposes:

- Verify the identity of the customer (in line with the standards as expected by the regulatory bodies like CCA, RBI, UIDAI and any others)
- Complete the on boarding procedure for a customer of Verasys
- Complete transactions effectively
- Respond to requests for service or assistance
- Perform market analysis, market research, business and operational analysis.
- Internal assessments, operations and related activities
- Ensure adherence to legal and regulatory requirements for prevention and detection of frauds and crimes
- Information collected from cookies and other technologies, like pixel tags, to improve customer experience.
- Enable you to comply with your obligation under tax laws and to enable easier verification by you of your statutory filings.

You recognize and understand that there is no compulsion on you to provide us with your Personal Information and any and all Personal Information provided by you to us is with your full consent, own volition and desire to provide such Personal Information.

You may review and amend the information submitted by you (if required) and also have an option to withdraw the consent in relation to the information so provided. In case of withdrawal of consent, VERASYS Technologies Pvt. Ltd. has the option not to provide the services for which the concerned information was sought. The withdrawal of consent shall not affect the lawfulness of information processing based on consent before its withdrawal.

# Accessing and updating customer information

Each customer can access her relevant personal information, or in the case of a corporation/entity, its customer information on record by accessing the client portal.

If the information so linked to your profile is incorrect, the customer is required to update the information at the earliest. This can be done by editing your Profile information or dropping a mail to support@vsign.in

You have the right to request that Our Company erase your personal data if stored by the Company by addressing an email to the grievance officer listed below.

#### V. Linked Websites

Further, this Website may contain links to other sites such as business affiliates and software providers. We are not responsible for the content or the privacy practices employed by other sites. We are not responsible for the protection and privacy of any information which you provide whilst visiting other sites and such other sites are not governed by this Policy. We advise you to read their privacy policies before providing your Personal Information to such sites.

### VI. Payment

All payments are arranged to be executed by you through a secured Payment Gateway which is compliant with PCI-DSS (Payment Card Industry and IT Data Security Standards Compliance) requirements and using Verisign SSL Security Certificate. The data traffic to and from this website is protected through a SSL tunnel using the Entrust SSL Security Certificate. This means all Personal Information You provide on the Website is transmitted using strong encryption mechanism of 128 bits key. SSL is a proven coding system that lets your browser automatically encrypt, or scramble, data before you send it to us.

### VII. Data security

We take appropriate steps to protect the information you share with us. We have implemented technology and security features and strict policy guidelines to safeguard the privacy of your Personal Information from unauthorized access and improper use or disclosure. Please contact us to obtain names and addresses of the specific entities that shall have access to your Personal Information in a given transaction.

We will continue to enhance its security procedures as new technology becomes available, and ensures that its security procedures are compliant with current applicable regulations. We shall ensure that the employees and officials understand the implications of confidentiality and data privacy breach.

# **VIII Security Practices and Procedures**

Verasys adopts reasonable security practices and procedures, in line with international standard IS/ISO/27001, to include, technical, operational, managerial and physical security controls in order to protect the Information from unauthorised access, or disclosure while it is under control.

Internal access to the Information is on a need- only basis. Further, employees and personnel of Verasys Technologies are bound by Code of Conduct and Confidentiality Policies which obligate them to protect the confidentiality of the Information.

Adequate steps are taken to ensure that third parties to whom the Information is shared adopt reasonable level of security practices and procedures to ensure security of the Information

The Information will be retained for as long as is required to provide the services to the customer, or as may be required for internal operations or as may be required by law.

#### IX Grievance Redressal

If you have any questions, grievances, requests, concerns, or comments about our privacy policy or relevant terms or conditions you may contact us using the information below:

Miss Madhumita Harshe

Email: madhumita.harshe@verasys.in

Phone: 022-43156000

The aforesaid person shall redress the grievance raised by you within two weeks time.

## X. Changes to this Policy

If our Privacy Policy changes in the future, it will be posted here and a new effective date will be shown. You should access our Privacy Policy regularly to ensure you understand our current policies.

Thank you for using the Website!